

FORM 3 (Regulation 3)  
THE DATA PROTECTION ACT, 2020  
NOTICE TO PREVENT PROCESSING  
(under section 11(1) of the Act)

Reference No: (For Internal Use Only) 1

Name and address of data controller: .....

.....  
(Please state the name and address of the data controller to whom the application is being directed).

2. Name of data subject:  
(Print)

Last ..... First ..... Middle .....

3. Name of applicant: (If acting on behalf of a data subject)  
(Print)

Last ..... First ..... Middle .....

4. Date of birth of data subject .....

5. Sex of data subject 0 Male 0 Female

6. Address:

(Please indicate the address to which correspondence related to your application should be sent).

Home: ..... Mailing: .....

..... Tel: ..... Tel: .....

Email: ..... Other: .....

7. I hereby direct you: (Please check the relevant box and strike out the options that do not apply)

To cease processing the personal data, of which I am the data subject/of the data subject on whose behalf I am acting, on or before

.....

(insert date)

FORM 3, contd.

To cease processing the personal data, of which I am the data subject/of the data subject on whose behalf I am acting, for the following purpose . . . . .  
 . . . . . (specify the purpose) on or before the following date  
 . . . . . (insert date).

To cease processing the personal data, of which I am the data subject/of the data subject on whose behalf I am acting, in the following manner . . . . . (specify the manner) on or before the following date . . . . .  
 (insert date).

Not to begin processing the personal data of which I am the data subject/of the data subject on whose behalf I am acting.

8. The data controller is required to give effect to the direction above on the basis that: (Please check the relevant box(es) and strike out the options that do not apply)

The processing of the personal data/the processing of the personal data for the specified purpose/the processing of the personal data in the specified manner, is causing/is likely to cause substantial damage or substantial distress to me/the data subject/to another, and that the damage or distress caused/likely to be caused is unwarranted.

The personal data is incomplete/irrelevant having regard to the purpose of the processing.

The processing of the personal data/ the processing of the personal data for the specified purpose/in the specified manner, is prohibited under the following law . . . . .  
 (state law).

The personal data has been retained by the data controller for longer than the period of time for which it may be retained by the data controller under the following law . . . . .  
 (state law)

.....  
Signature of data subject/applicant

.....  
Date

Note: Please submit any documents/evidence in support of the application